

Project Management in theory and practice
05-08-2024 – 16-08-2024

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Week 1

Saturday and Sunday, 3 and 4 August		
Time	Activity	Description
12.00-18.00	Key pick up	You will find the exact key pick up location in the pre-departure information, which becomes available after you have paid the course fee.

Monday, 5 August		
Time	Activity	Description
10.00 – 10.30	Course introduction	
10.30 – 12.30	Introduction to project management	Positioning of projects in organizations What makes a project a project? Success in projects
12.30 – 13.30	Lunch	
13.30 – 16.30	Introduction to project management (cont.)	Project management approaches and standards

Tuesday, 6 August		
Time	Activity	Description
09.30 – 12.30	Introduction to PRINCE2®	Introduction to the PRINCE2® methodology of project management Projects and Project success
12.30 – 13.30	Lunch	
13.30 – 16.30	PRINCE2® Foundation	PRINCE2® Principles PRINCE2® Themes PRINCE2® Processes Levels of management

Wednesday, 7 August		
Time	Activity	Description
09.30 – 12.30	PRINCE2® Foundation	Starting up the project Project Brief Project Quality Initiating a project Project Initiation Documentation
12.30 – 13.30	Lunch	

13.30 – 16.30	PRINCE2® Foundation	Controls and Progress Reporting Exceptions
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Thursday, 8 August		
Time	Activity	Description
09.30 – 12.30	PRINCE2® Foundation	Risks Products / PBS PRINCE2® Processes
12.30 – 13.30	Lunch	
13.30 – 16.30	PRINCE2® Foundation	Directing a project Controlling a project Managing a stage boundary Closing a project Q&A

Friday, 9 August		
Time	Activity	Description
09.30 – 12.30	Project management	The project oriented organization Managing the project landscape Organizational project management maturity
12.30 – 13.30	Lunch	
13.30 – 14.00		Predictive vs adaptive project approaches
14.00 – 16.30	PRINCE2® Foundation	Self study time for Exam preparation

Week 2

Monday, 12 August		
Time	Activity	Description
10.00 – 12.00	PRINCE2® Foundation	Examination
12.30 – 13.30	Lunch	
13.30 – 16.30	Sacred Heart Hospital simulation	Introduction of The 'Sacred Heart Hospital' case - Creating a project vision - Project objectives and goals

Tuesday, 13 August		
Time	Activity	Description
09.30 – 12.30	Sacred Heart Hospital simulation	- Main learnings - Stakeholder analysis - Observation and feedback
12.30 – 13.30	Lunch	

13.30 – 16.30	Sacred Heart Hospital simulation	- Product Breakdown Structure - Work Breakdown Structure
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Wednesday, 14 August		
Time	Activity	Description
09.30 – 12.30	Field visit CU 2030 (to be confirmed)	For the past decade, the city of Utrecht has developed many large projects and programs for the renovating its main Station and downtown areas. The field visit will highlight the backgrounds and future of this CU2030 program.
12.30 – 13.30	Lunch	
13.30 – 16.30	Sacred Heart Hospital simulation	- Planning and Scheduling - Resource planning - Project organization

Thursday, 15 August		
Time	Activity	Description
09.30 – 12.30	Sacred Heart Hospital simulation	- Main learnings - Project organization continued - Teams and Team development
12.30 – 13.30	Lunch	
13.30 – 16.30	Sacred Heart Hospital simulation	- Project controlling and reporting - The project board meeting - Budgeting and business case

Friday, 16 August		
Time	Activity	Description
09.30 – 12.30	Sacred Heart Hospital simulation	- Change and communication - The stakeholder meeting
12.30 – 13.30	Lunch	
13.30 – 15.00	Course closure	- Main learnings - Evaluation - Drinks